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Additional Items Checklist

☐ Completed Contact List for each applicable category
☐ Completed Web Portal Access for all users
☐ Account Wiring instructions on company letterhead and executed by an individual authorized by the Corporate Resolution
 Must include: Seller Name, Address, Point of Contact (with phone number), Bank Name, Address, ABA/Routing number, Account number

NOTE: Please send in electronic format. (Email)

Last Revision: 10/5/2021





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Contact List

(Addendum to Application)

<u>Please provide contact(s) for all categories below</u>. Please include multiple contacts and/or group distributions for the same category, if possible.

- Term Sheets/Pricing
- Commitment Confirmation Email
- Funding Memo
- Invoicing
- Initial Credit/Closing Package Requests
- Follow up documentation needed during Operations Validation
- Collateral Documents
- Pay Histories
- Repurchases
- Servicing Transfers
- Quality Control
- MERS Contact

Last Revision: 10/5/2021

Contact for which category?	Full Name	Email Address	Phone Number



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Web Portal Access

(Addendum to Application)

Last Revision: 10/5/2021

Please provide the contact information for all parties requesting access to CMC's secure web portal for file and document upload. Sellers are responsible for ensuring that only authorized personnel are using the web portal.

Full Name	Email Address